

ORDINANCE NO. 024-15

AN ORDINANCE AUTHORIZING A
CHANGE ORDER TO A CONTRACT
WITH ANCHOR STAFFING, INC. (DBE)
FOR TEMPORARY STAFFING
SERVICES FOR THE LAW
DEPARTMENT

WHEREAS, The Chicago Transit Authority (“Authority”) requires temporary staffing services for support staff for the Authority’s Law Department; and

WHEREAS, On January 23, 2020, the Authority entered into a contract with Anchor Staffing Inc. (DBE) under Requisition No. B18OP03246R for the required services for three years in the not-to-exceed amount of \$300,000.00, per Ordinance No. 019-124, and the contract was extended for twelve months via letter and amended to revise the pricing via Change Order No. 1; and

WHEREAS, Staff is requesting an additional six-month time extension and additional funds in the amount of \$75,000.00 for the extension period; and

WHEREAS, Change orders for contracts originally valued at \$1,000,000.00 or less that individually or cumulatively increase the original contract value by more than 10% or extend the original contract termination date by more than twelve months require approval by the Transit Board; and

WHEREAS, Staff recommends approval of Change Order No. 2 to the contract with Anchor Staffing Inc. (DBE) for temporary staffing services for support staff for the Authority’s Law Department to extend the contract for six months and add \$75,000.00 in additional funding; now, therefore:

BE IT ORDAINED BY THE CHICAGO TRANSIT BOARD
OF THE CHICAGO TRANSIT AUTHORITY:

SECTION 1. The Chairman of the Chicago Transit Board, the President of the Authority, and the Vice President of Purchasing and Supply Chain, or their designees, are hereby authorized to execute Change Order No. 2 to the Authority’s contract with Anchor Staffing Inc. (DBE) for temporary staffing services for support staff for the Authority’s Law Department to extend the contract for six (6) months and add Seventy-Five Thousand Dollars (\$75,000.00) in additional funding, for a revised contract amount of Three Hundred Seventy-Five Thousand Dollars (\$375,000.00).

SECTION 2. The Chairman, President, and Vice President of Purchasing and Supply Chain, or their designees, are further authorized to take such actions and execute such documents as may be necessary to implement the objectives of this ordinance.

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SECTION 3. This ordinance shall be in full force and effect from and after its passage.

APPROVED:

Chairman

January 18, 2024

PASSED:

Secretary

January 18, 2024